



Notes of the meeting held on 10 October 2016 at Arden Academy

- Present

Amy Fallis (AF), David Gentle (DG), Martin Murphy (MM), Roger Thorpe (RT)

- Notes of the previous meeting

Notes of the meeting of 26 September 2016 had been agreed by email.

- Membership

Bill Lally has given notice that he is leaving the group due to his many other commitments. He gives his good wishes for our future work.

It was agreed that all others remain full members irrespective of attendance record and/or any perceived conflict of interest.

- Issues arising from the previous meeting and summary of 'where we are now'.

It would seem, with the formation of the Planning and Policy Group, that the LLCF Group was to have responsibility for the development of the plan in our areas of interest. The group is looking for the writing framework to become clearer, identification of the associated sections to be covered and a mutual understanding of key words such as 'policy'. It did appear that the task of the group was now clearer in terms of outcomes to be achieved.

- Summary of key documents already circulated relevant to the LLCF group.

In an attempt to clarify understanding of the nature and elements of a Neighbourhood Plan, numerous documents had been circulated to members of the group (and members of other groups).

In terms of gathering views of residents to input to the plan, it was again questioned as to how or whether matters arising from one-off days could be incorporated into the results from the survey. This was much more problematic than the integration of the views of defined groups, such as youth, that may not have contributed to the household survey.

- Discussion and agreement of draft vision and objectives document v2.

The views of those present would be integrated by DG into a v3 (attached). It was recognised that this might change considerably in the light of proposals from the Policy and Planning Group to change the writing frame.

- Clarification, with examples, of our interpretation of a *policy*.

RT had produced a discussion document regarding policies. It was thought that policies might be framed in terms of the Neighbourhood Forum being able to express *support, encouragement, opposition or resistance* to proposals.

- Roles and responsibilities in taking forward the LLCF section of the plan.

In its present framework, responsibilities were suggested as follows:

DG/RT to lead on objectives, policies and writing framework, linking this to the Policy and Planning Group.

DG/RT to analyse the views of residents in all areas.

AF to head up the completion of work on the youth survey and forward results to the working groups.

Background and contextual information as follows:

DG/MM - education, lifelong learning and preschool;

AW - health and welfare;

RT - sport, leisure and recreation;

RT - arts, culture and libraries;

DG - retail outlets.

- Youth survey - results and way forward

AF to lead on the collation of results and forward these to the chairs of the three working groups.

- Preparation of main outcomes of survey for the open meeting on 12th October 2016

DG to prepare and present with support from RT.

There was further discussion on the issue of appropriateness and relevance of some of the comments. This contributed to the need to categorise comments into specific strands that are within are remit, particularly within the education section.

- Business and employment section.

A group had been formed to prepare a business survey. DG has suggested that this group takes full responsibility for business and employment, thus removing it from the LLCF Group.

- Confirmation of dates for next meetings.

The next two meetings were arranged to be at 13.00 on Monday 14th November 2016 and Monday 12th December 2016.

DG/RT will keep the group informed about tasks and responsibilities as structures for the plan emerge from the Policy and Planning Group.

DG